Trinity College of Nursing
& Health Sciences
UnityPoint Health

Title: Course Repeat Policy	
Written by: Curriculum Committee; Registrar	
Date Initiated: 4/2007	**Date Revised:** 4/2009; 4/2012; 2/2018; 04/2020

Approved by:
 	
          1/12/2016
Chancellor   Date
	**Governing Board
	Approval:**
	
	          1/12/2016
	          Date

PURPOSE

The purpose of this policy is to describe the guidelines for repeating a course offered by Trinity College.

POLICY AND PROCEDURE

Students may repeat a course only when one of the following conditions is met:

1. If the student has not successfully completed a course and the course is necessary to satisfy requirements for a degree, the course may be repeated once.
2. If the student needs to raise their grade point average to the required level for graduation, a course may be repeated once.

Students who must repeat a course and are ineligible for other courses offered in the curriculum plan during a particular semester, must withdraw from the College and reapply for the term in which courses are offered for which the student is eligible. In a repeated course, only the highest grade will be counted in the grade point average. Students' transcripts will reflect a repeated course by placing an R next to the first course grade. Failure to successfully complete a repeated course, or more than two courses in a program, may result in dismissal from the College.

A student who fails to successfully complete a course may not be allowed to progress to the next semester when the failed course is a prerequisite for the course(s) that follow.